

Avaya CallPilot® Alternative Command Interface Quick Reference Card

Main Menu

Welcome to Avaya CallPilot. Most of the features and commands in the CallPilot Alternative Command Interface are similar to your previous messaging system. For your assistance, voice prompts guide you whenever you pause, and Help is always there when you need it.

Some CallPilot features are not available in the Alternative Command Interface. To print faxes, maintain Distribution (Group) Lists, record Internal and Temporary Greetings, or set up Remote Notification (Paging), log in to CallPilot.

Mailbox Options

1, 6

Password 2
Operator Assistance # 5
Recorded Name 8

Greeting

4

Record 2
Review 2, 2
Accept Recording #

Play Messages

5

Playback commands (during a message):

Go Back 2
Go Back to Start/Re-play 2, 2
Go Forward 4
Pause/Resume Playback *
Go to End #

1	2 Go Back	3
4 Go Forward	5	6
7	8	9
* Pause/Resume	0 Help	# Go to End

Respond commands (during or after a message):

Re-play Message 2, 2
Delete (Erase) 3
Save 7
Envelope (Time stamp) 8
Forward 1, 3
Call Sender 1, 4
Reply/Reply to All 1, 7
Next Message 5
Previous Message 1, 5
First New Message 1, 9, 1
First Saved Message 1, 9, 2

1 Message Options	2, 2 Re-play Message	3 Delete
4	5 Next Message	6
7 Save	8 Envelope	9
* Help	0 Help	#

Compose/Send Messages

6

Record 2
Review 2, 2
Accept Recording #
Address (one or more addresses) Enter destination number, press #
Acknowledge (Confirm) End address list with a final #
Private 1 (after Addressing is complete)
Urgent 4 " " "
Send 6 " " "
" " "

Exit/Disconnect

9

Help

0

Return to Main Menu

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Please note that some of the features listed above may not be available at your mailbox. Ask your administrator for details.

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