



Meridian Digital Telephones

M3902 Quick Reference Card



Feature Operation

Auto Dial			
store	AutoD1		▶AutoD1
use		AutoD1	
display	DisPlay	AutoD1	
Hold			
place a call on hold			
return to a held call			
Transfer			
Handsfree (if configured)			
activate			
switch to handset			
handset to handsfree			
Group Listening			
activate		Handsfree LED flashes	
Group Listening to handsfree		Handsfree LED is solid	
Group Listening to handset			
Mute (On/Off)			
Conference	Conf		▶Conf
Last Number Redial			
Ring Again			
activate	RingAgn		
when notified		▶RingAg	
cancel	▶RingAg		
Call Forward			
activate	Forward		▶Forward
cancel	▶Forward		
reinstate	Forward	▶Forward	
view number	Display	▶Forward	
Call Pickup		PickUp	
Call Waiting			
answer		▶CWait	
return to first call			
Message			

Explanations

Legend	
	Lift the handset, or press the DN key, or press the Handsfree key.
	Replace handset, or press to end the call.
	Dial a number.
	Press the line (DN) key.
▶AutoD1	The ▶ flashes when a feature is being programmed. The ▶ lights steadily when a feature is active.
Remarks	
A	Enter or edit the key label (maximum of 7 characters).

Programming your Meridian M3902 Telephone

Options List				
Access the Options List				
	/	Select		
Language				
/	Select	Done	Quit	
Change feature key label				
/	Select	AutoDial	A	Done Quit
Contrast adjustment				
Lower or Higher		Done	Quit	
Volume adjustment				
/	Select	Lower or Higher	Done	Quit
Ring type				
/	Play	Done	Quit	
Call timer control				
On or Off		Done	Quit	
Date/time format				
/	Done	Quit		
Key click enable				
On or Off		Done	Quit	
Diagnostics mode				
/				
Group listening				
On or Off		Done	Quit	

For additional information on the operation of your telephone, please consult the Meridian Digital Telephones M3901, M3902, M3903, M3904 User Guide.